

## **Town of Sturbridge**

### **Charter Review Committee**

#### Meeting Minutes June 1, 2016

Meeting convened at 6:35 pm in Town Hall Conference Room #2 by Chairperson William Haggerty. Present: Bruce Boyson (BB), Paul Zapun (PZ), Sandra Gibson-Quigley (SG-Q), Larry Morrison (LM) and William Haggerty (WH).

BB moved, PZ seconded a motion to accept the minutes of May 11, 2016, as submitted. Approved 4-0-1 (SG-Q).

WH distributed a color-coded compilation of the Committee's recommendations to date, in a format interweaving the current Charter's text and the recommendations. The document begins with a list of those words and terms recommended for capitalization that are not currently so treated. The color code, which appears as highlighted yellow, aims to provide ease of reading.

Discussion centered on BB's and LM's drafts for (current 8-5 Charter Revision), recommended as (re-numbered 7-5 Charter Revision). Language was crafted through conversation.

The Committee commenced a line-by-line reading to check the accuracy of the document and to potentially discover bases for additional recommendations and/or revisions to the recommendations. Both types of action were taken, and WH recorded them. This procedure is part of the work-in-progress by which the Committee will eventually settle on a specific set of recommendations. Including capitalizations, the recommendations now number in the scores.

The procedure will be continued at the next meeting and the process will proceed to completion.

PZ moved, SG-Q seconded a motion to adjourn at 8:29 pm. Passed 5-0.

Respectfully submitted,

Larry Morrison, Clerk